

## **SPECIAL PROJECTS COMMITTEE 2023 / 2024**



**DICKON ADDIS**  
Chair



**ALICIA TAN**



**WONG MAY LYN**



**EDMEN LEONG**  
Management  
Representative

### **Child Safety ("CS") Committee**

#### **Terms of Reference 1**

**Scope: DAS Group (DAS, DAS ACADEMY, DAS INTERNATIONAL)**

#### **Composition:**

The CS Committee will have at least two members with at least one Board member. At least one member should be a parent of a child with an SpLD. The Chairperson of this Committee will be a Board member.

#### **Meeting regularity:**

The Committee will meet as required.

#### **Quorum:**

The quorum shall be  $\frac{1}{3}$  of the Committee membership or at least two (2) members of the Committee, whichever is higher. In the absence of the Committee Chair, the remaining members present shall elect one of the members to chair the meeting.

#### **Term Limits:**

The Committee shall be appointed by the Board for a one (1)-year term. During the term, new members can be added. At the end of each term, the whole Committee steps down. The exiting Committee members may be re-appointed by the Board for another term.

#### **Role:**

1. Reviewing policies, staff circulars, procedures and measures are fit for purpose and up-to-date in relation to protecting the welfare of the children.

2. Reviewing and challenging any decisions in relation to an incident of inappropriate behaviour by an adult with a child, a child with another child and a child with thoughts of self harm to ensure that the welfare of the child is protected and the adult appropriately treated.
3. Reviewing with the CEO and Director of Learning Centres all allegations of abuse against children by someone involved in the organisation.
4. Ensuring that serious incidents are reported to the Committee, as necessary.

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1 The updates were discussed and approved during the Board meeting on 16 September 2023.