

## DYSLEXIA ASSOCIATION OF SINGAPORE

### ORGANISATION PROFILE

Join a rapidly growing organisation that has over 300 full time & flexi-scheme employees and operates from 12 learning centres all over in Singapore!

The Dyslexia Association of Singapore (DAS) provides a continuum of services for children with dyslexia, their parents, mainstream teachers and other professionals in the field of dyslexia in Singapore.

### JOB DESCRIPTION

Position	Educational Therapist (Science) – Flexi Scheme
Division/Branch	Science Programme, SES Division

We are looking for individuals with a passion in teaching Science but are not able to commit to a full-time job. Candidates must be able to commit to a minimum of 8 teaching hours per week and respond at short notice to cover classes at the different DAS learning centres. They must be able to commit to this arrangement for a minimum of two years. All candidates must be registered with the Ministry of Education (MOE) before they can start teaching at the DAS.

#### About our Science Programme

The Science Explorers Short-Term Programme (STP) is one of the most exciting programmes available under Specialised Educational Services (SES) division. In line with our Ministry of Education's (MOE) Science syllabus, our students with dyslexia learn to 'Explore Science & Enrich Their Minds'! There are five Science Themes; Diversity, Interactions, Systems, Energy and Cycles, which are, included respectively in each Science Explorers STP, throughout the year. These Science Explorers STPs have been designed to support our students from Primary 3 to Primary 6 with their understanding of the Science concepts and processes as well as applications of the conceptual knowledge and skills to answer Science exam questions in an interactive and fun environment.

Our intake is kept to a maximum of 6 students per Science class. In a school-term of 10 weeks, our Science classes are conducted once a week and it is 1 hour per lesson. All teaching materials and students' worksheets will be provided for conducting the Science theme-based lessons, which include both 'Inquiry-Based Learning (IBL) approach and Orton-Gillingham (OG) approach that encourages students' engagement during Science lessons.

#### The duties of DAS Flexi Educational Therapists (Science) include the following:

- Delivering lesson plans face-to-face and/or online lessons that meet the students' needs and abilities, in line with the guidelines of the SES Science curriculum.
- Monitoring the progress of the students based on their Pre & Post Science Assessments as well as during Science lessons.
- Sharing information on progress of students and discussing issues if any, with parents on a termly basis.
- Fulfilling administrative responsibilities such as marking attendance for all lessons.
- Attending all training sessions provided by the Science team.
- Participating in the Quality Assurance Audit (QAA) annually to ensure that our Science Programmes are of high quality and its effectiveness throughout the year.
- Responding to relief teaching needs where necessary.
- Participating in research to evaluate the effectiveness of the Science Programme (optional).

**TRAINING PROVIDED**

The DAS places great emphasis on providing a professional service and helping our teachers develop. Educational Therapists (Science) on the flexi scheme (Flexi Science EdTs) **will need to** attend the following courses:

- Certificate in Dyslexia Studies
- Professional Certificate Course (PCC) in Science Support

The DAS will fully sponsor the course fees for the training. In view of the sponsorship, there is a 2-year minimum service period (MSP).

While the DAS is invested in providing training and support, Flexi Science EdTs are expected to invest their personal time for the training and other matters such as attending lectures and completing the necessary course work.

**MINIMUM SERVICE PERIOD**

In view of the full sponsorship by the DAS for the training course fees, there is a 2-year minimum service period (MSP) that the Educational Therapists (Science) on the flexi scheme (Flexi Science EdTs) have to serve. The MSP will start from the date of the first teaching class.

Compensation to the DAS is payable should the Flexi Science EdT not fulfil the MSP obligations.

During this 2-year MSP, Flexi Science EdTs are expected to fulfil 640 teaching hours (at a minimum of 8 hours per week).

**COMPETENCIES**

**Personal Competencies (Core) :**

- Positive learning attitude
- Great drive and initiative
- Passionate in working with children of all ages and abilities
- Patient and understanding

**Technical Competencies (Skills) :**

- Microsoft Office
- Google Suite (e.g. Google Docs, Google Slides, etc.)
- Zoom

**REQUIREMENTS**

**Education:**

- Degree from a recognised university.
- Minimum Grade C6 for Science at GCE "O" levels.

**Experience:**

- No teaching experience is necessary; however, some experience in teaching Science, and/or working with children with specific learning differences would be an advantage.

**Other Skills & Knowledge:**

- Strong interpersonal skills with the ability to communicate effectively.
- Flexibility in adapting to the changing needs of the Science Programme.
- Good understanding of the Singapore Science curriculum would be an advantage.

## WORKING HOURS

Flexi Educational Therapists (Science) are expected to conduct their classes on weekday afternoons and evenings up to 9 pm and on Saturdays & Sundays during MOE school terms. It is expected of them to teach a minimum of eight (8) hours a week.

They may also be called upon to respond at short notice to cover classes at the different DAS learning centres.

## WORK VENUE

Flexi Educational Therapists (Science) must be willing to travel to different DAS learning centres throughout Singapore. They must expect to work from any of our 12 learning centres in Bedok, Bishan, Chua Chu Kang, Henderson, Jurong Point, Parkway Parade, Rex House, Sengkang, Serangoon, Tampines, Woodlands and Yishun.

## SALARY AND BENEFITS

Successful candidates will be paid S\$50 per hour depending on relevant qualifications and teaching experience. These rates are for teaching hours only, and hours for lesson preparation, lesson observations and training will not be paid.

Flexi Educational Therapists (Science) who teach on weeknights and Sundays will receive an allowance per teaching hour.

Other benefits include medical coverage for outpatient treatment by general practitioners (GP) and specialists and hospitalization, pro-rated leave entitlement for sick leave, maternity and childcare leave (subject to meeting prevailing eligibility) and variable bonus.

## REGISTRATION WITH THE REGISTER OF EDUCATIONAL THERAPIST (ASIA) [RETA]

The DAS has initiated the setting up of a Register of trained and experienced professional tutors and therapists who specialise in supporting individuals with dyslexia and/or related specific learning difficulties. The Register is guided by a steering committee, which comprises senior DAS staff and individuals working in the private practice and other educational bodies. The Register will provide public recognition of professional training and competence for members. Individuals are encouraged to sign up with RETA (<http://www.reta.sg/>) once they have attained the necessary training and experience.

## APPLICATION DETAILS

All interested applicants are to submit the following as part of their application.

1. DAS Employment Application Form, duly completed (form can be downloaded from the Careers page of our website) <https://das.org.sg/careers-at-das/positions-available/>
2. Resume
3. Copies of educational transcripts, including GCE "O" levels

Email the above submissions to [jobs@das.org.sg](mailto:jobs@das.org.sg) by **17 March 2024**

**Only complete applications (with the above 3 items) will be considered.**

Only shortlisted candidates will be contacted.

**All shortlisted candidates are required to attend a Preview Session (date to be advised).**

Selected candidates must be able to attend the initial training commencing **18 June 2024**