

DYSLEXIA ASSOCIATION OF SINGAPORE

ORGANISATION PROFILE

Join a rapidly growing organisation that has over 300 full time and flexi-scheme employees, and operates from 12 centres and other locations in Singapore!

The Dyslexia Association of Singapore (DAS) provides a continuum of services for children with dyslexia, their parents, mainstream teachers and other professionals in the field of dyslexia in Singapore.

JOB DESCRIPTION

Position	Educational Therapist (Maths)
Division/Branch	Mathematics Programme, SES Division

We are looking for individuals with a passion in teaching Mathematics. Selected candidates will undergo training to become expert professionals in delivering educational therapy focused on Mathematics. Join us in making a significant impact on the lives of children with dyslexia and other specific learning differences by offering them the essential guidance and support needed to help them reach their fullest potential. Trained therapists will be registered with the Ministry of Education (MOE) before they can start teaching at the DAS.

The Educational Therapist (Maths) is expected to provide educational therapy in Mathematics and take on responsibilities in the DAS Maths Team.

About our Mathematics Programme

The aim of the Mathematics programme, under the Specialised Educational Services (SES) division, is to support students with dyslexia and/or other learning differences who have persistent difficulties in mathematics, particularly with understanding maths concepts and word problems. The Maths programme is open to all primary school to secondary 1 students from MOE schools who have a diagnosis of dyslexia and/or other specific learning differences. These students attend DAS for additional support after school hours. Our educational therapy is based on the Orton-Gillingham approach and dyslexia-friendly methodologies.

Class size is kept to a maximum of 6 students per class. Classes are conducted once a week, 1 or 2 hours per lesson, depending on the type of programme. Classes are intervention based. Therefore, teaching is centred on the needs of the child, with a strong emphasis on concept building and addressing areas of skill deficit.

The duties of DAS Educational Therapists (Mathematics) include

- Creating and delivering lesson plans that meet the students' needs and abilities, in line with the guidelines of the SES Maths curriculum
- Designing accompanying instructional materials for lessons that meet students' varying needs
- Delivering face-to-face and online lessons that are engaging and lively, employing DAS teaching approaches.
- Monitoring the progress of the students, sharing information and discussing issues relating to students' learning progress with parents on a termly basis
- Writing progress reports every semester and fulfilling other administrative responsibilities
- Conducting Parent-Teacher Conference held at the end of each semester (twice a year)
- Attending all training sessions, staff meetings and events required
- Participating in research to evaluate the effectiveness of the programme
- Conduct Maths Profiling sessions

- Undergo an annual Quality Assurance Audit
- Complete the yearly appraisal process

TRAINING PROVIDED

The DAS places great emphasis on providing a professional service. All Educational Therapists specializing in teaching Maths will undergo these initial trainings:

- Certificate in Understanding Dyslexia
- Certificate in Dyslexia Studies
- Certificate in Supporting SpLD Learners in Mathematics
- Professional Certificate Course (Numeracy) – Lectures and Practicum
- Certificate in Supporting SpLD Learners in Higher Order Mathematical Skills (after one year of teaching)

As part of their continuous professional development, Educational Therapists (Maths) are required to attend all other trainings provided by the team during their contract term. This requirement aims to further empower our educational therapists, enabling them to effectively instruct students with diverse skill levels and needs. We also encourage all Educational Therapists to explore their passion that meets the organisational needs and we will support relevant further professional development thereafter.

3-YEAR BOND

In view of the investment in our Educational Therapists (EdTs), they are required to sign an initial 3-year bond. The training for the Certificate courses and Postgraduate Certificate (PGC) will be conducted during the bond period. If the EdT is not able to fulfil the bond obligations, compensation to the DAS is required. EdTs will be required to sign bond extensions if they are recommended and agree to attend further training (beyond the PGC).

COMPETENCIES

Personal Competencies (Core) :

- Positive learning attitude
- Great drive and initiative
- Passionate in working with children of all ages and abilities
- Patient and understanding

Technical Competencies (Skills) :

- Microsoft Office
- Google Suite (e.g. Google Docs, Google Slides, Google Meet etc.)
- Zoom

REQUIREMENTS

Education:

- Degree from a recognised university.
- Minimum Grade C6 for E Maths at GCE "O" levels

Experience:

- No teaching experience is necessary; however, some experience in teaching Mathematics, and/or working with children with specific learning differences would be an advantage.
- Good understanding of the Singapore Mathematics curriculum would be an advantage

Other Skills & Knowledge:

- Strong interpersonal skills with the ability to communicate effectively.
- Flexibility in adapting to the changing needs of the programme
- Ability to work flexible hours including weekday evenings (4 week nights per week) and weekends

		(Saturdays or Sundays).
WORKING HOURS		
<p>All DAS staff work 44 hours a week. As the majority of our students attend mainstream schools, Educational Therapists (Maths) are expected to conduct their classes on weekday afternoon and evenings up to 9 pm, and on Saturdays or Sundays during MOE school terms.</p> <p>Please note that the above timings may change in the future if client demand so dictates.</p>		
WORK VENUE		
<p>Educational Therapists (Maths) must be willing to travel to different DAS learning centres throughout Singapore. They must expect to work from any of our 12 learning centres in Bedok, Bishan, Chua Chu Kang, Henderson, Jurong Point, Parkway Parade, Rex House, Sengkang, Serangoon, Tampines, Woodlands and Yishun.</p>		
SALARY AND BENEFITS		
<p>Successful candidates will receive a competitive starting salary of S\$3,300 per month. Those with good and relevant honours degrees may receive a starting salary of up to S\$3,600. After probation and upon meeting the necessary eligibility criteria (if any), they will also receive an annual wage supplement, performance bonus, and other benefits. Staff will be entitled to medical benefits while on probation. Educational Therapists enjoy up to 6.5 weeks of school holidays.</p> <p>Upon completion of relevant postgraduate qualifications, and with at least three years' experience in supporting children with dyslexia and making significant additional contributions to the work of the DAS, Educational Therapists (Maths) will be eligible to apply for promotion to the next salary scale which starts at \$3,940 per month.</p> <p>EdTs who teach on weeknights and Sundays will receive an allowance per teaching hour.</p> <p>The DAS also awards responsibility allowances, training incentives and sponsorship to deserving staff. A Masters Degree accredited by a recognised UK university and delivered by the DAS Academy (http://www.dasacademy.edu.sg/) will also be available to deserving staff.</p>		
REGISTRATION WITH THE REGISTER OF EDUCATIONAL THERAPIST (ASIA) [RETA]		
<p>The DAS has initiated the setting up of a Register of trained and experienced professional tutors and therapists who specialise in supporting individuals with dyslexia and/or related specific learning difficulties. The Register is guided by a steering committee, which comprises senior DAS staff and individuals working in the private practice and other educational bodies. The Register will provide public recognition of professional training and competence for members. Individuals are encouraged to sign up with RETA (http://www.reta.sg/) once they have attained the necessary training and experience.</p>		
APPLICATION DETAILS		
<p>All interested applicants are to submit the following as part of their application.</p> <ol style="list-style-type: none"> 1. DAS Employment Application Form, duly completed (form can be downloaded from the Careers page of our website) 2. Resume <p>Email the above submissions to jobs@das.org.sg by 25 September 2023 Only shortlisted candidates will be contacted. All shortlisted candidates are required to attend a Preview Session (date to be advised), Selected candidates must be able to attend the initial training commencing 16 January 2024</p>		