



**DYSLEXIA ASSOCIATION OF SINGAPORE
NOT ON MOE SCHOOL FAS BURSARY
(MOE FAS DR)**

YEAR OF BURSARY APPLICATION: _____

For Official Use			
	SUBSIDY %	FEES OUTSTANDING	REMARKS
MOE			
DAS			
OVERALL			

IMPORTANT NOTES:

- There are 2 parts:
A) DAS BURSARY APPLICATION and
B) MOE BURSARY APPLICATION.
- NEW** - Bursary Application form must be submitted by **2ND LESSON**.
- RE-APPLICATION** - Bursary Application Form must be completed and submitted to us by **15 FEBRUARY OF EVERY YEAR**.
- Full fees will be charged with effect from Term 1, if re-application of Bursary Application Form is not received.
- Bursary awarded is valid for **ONE CALENDAR YEAR**, regardless of date of application.
- Please countersign against every amendment on the Bursary Application Form.
- DAS WILL NOT** process application with incomplete application form and/or application with missing supporting documents.
- Estimated period for processing and approval will take **8-10 WEEKS**.

PARTICULARS OF APPLICANT/S CURRENTLY ENROLLED IN DAS LEARNING CENTRES

BC / NRIC NO.	FULL NAME (<u>UNDERLINE</u> SURNAME)	AGE	DAS LEARNING CENTRE	RELIGION	APPLICATION TYPE*
					NEW / RE-APPLICATION
					NEW / RE-APPLICATION
					NEW / RE-APPLICATION
TOTAL NUMBER OF CHILD/CHILDREN (INCLUDING APPLICANT)* :			HOME TELEPHONE	PARENT'S/GUARDIAN'S MOBILE NUMBER	
1 2 3 4 5	OTHERS (ease Specify)				

DECLARATION BY PARENT / LEGAL GUARDIAN*

We hereby confirm that:

- All the information declared is true. We have not omitted/suppressed any fact which may have a bearing on our application and we may be charged in court for fraudulent declaration.
- If our application is successful, our child will attend **at least 85%** of his scheduled DAS classes failing which I understand that the bursary can be revoked and we would have to pay in full for our child's continued attendance at the DAS.
- We will inform the DAS within one calendar month should there be any change in our family's financial position.
- We give consent to the DAS to share the personal data of my child and his/her progress with donors.
- We understand that the bursary is granted for our child's Main Literacy Programme (MLP) remediation classes at the DAS.
- We understand that should we breach any of the above conditions, our child's bursary will be withdrawn immediately.
- Any late submission, may result in changes to the remediation term fees.

NAME (AS IN NRIC) OF PARENT/ LEGAL GUARDIAN*	NRIC NO.	SIGNATURE	DATE

* Please delete where applicable

Handwritten marks or scribbles in the top left corner.

Annex B*(This form may take you an average of 20 minutes to complete.)***INFORMATION AND INSTRUCTIONS FOR APPLICANTS
MOE FINANCIAL ASSISTANCE SCHEME (DYSLEXIA REMEDIATION) (FASdr)****1. Eligibility Criteria**

- 1.1. The applicant must be
- i. a Singapore Citizen;
 - ii. a student (Primary 1 to Secondary 5) from a government, government-aided, independent, specialised or specialised independent school, and
 - iii. enrolled in MLP(MA).
- 1.2. The applicant must satisfy either the monthly Gross Household Income (GHI) or Per Capita Income (PCI) criteria, as shown below:

Income Criteria and Subsidy Rates		
Gross Household Income (GHI) [^]	Per Capita Income (PCI) [#]	Subsidy rate
≤ \$2,750	≤ \$690	100%
\$2,751 - \$4,000	\$691 - \$1,000	90%
≥ \$4,001 (up to a cap of \$7,200)	≥ \$1,001 (up to a cap of \$1,800)	Applications will be considered on a case-by-case basis.

[^] Gross Household Income is the total **average monthly** income of family members who stay in the same household*, and includes regular allowances, employee's CPF contribution and income from other sources (e.g. monthly pension, alimony and rental income).

[#] PCI is computed if GHI exceeds \$2,750 and there are **5 or more** members in the same household (including parents, unmarried siblings and grandparents). PCI is the GHI divided by the number of members in the same household.

* Household members include the student, his/her parents, unmarried siblings and grandparents living at the same address. Other dependants living at the same address may be included as long as proof of residence is provided; these include relatives who are dependent on the family and child dependants, where the family is the legal guardian.

2. Application Instructions**2.1 Siblings Enrolled in MLP(MA)**

At the point of application, if siblings are concurrently enrolled in MLP(MA), only **ONE** application form needs to be submitted to the DAS Learning Centre of any one child. For siblings who enrol in MLP(MA) subsequently, a separate application will need to be submitted.

2.2 Supporting Documents

Please refer to **Table 1** for the required supporting documents. **Incomplete forms will not be processed.**

2.3 Deadline for Submission of Applications

All completed applications (including required supporting documents) should be submitted to DAS within 3 months of enrolment in MLP(MA). For continued enrolment in the following year, applications will need to be submitted by end-March of the following year.

Table 1: Supporting Documents and Declarations Required

Supporting Documents/ Declarations Required:	New Applicant [†]	All unmarried siblings living in the same household	Other household members (e.g. grandparents)	Other dependant children without NRIC	All employed household members	Self-employed household members (if not required to pay tax or latest tax assessment does not reflect current income status)	Household members who are <u>unemployed and below age 62</u> and are not undertaking full-time studies, or are undergoing full-time National Service
Certificate of Citizenship (if applicable)	✓						
Birth Certificate	✓	✓					
NRIC (for proof of residence)			✓				
Legal documents to show same household				✓			
Latest payslip or employer's letter certifying gross monthly income**					✓		
Latest Income Tax Notice of Assessment**					✓	✓	
CPF Transaction Statement for last 12 months**							✓
Declaration in Section IV						✓	
Declaration in Section V							✓

[†] Re-applicants do not need to submit the Birth Certificate or Certificate of Citizenship if they had done so in previous applications.

** Applicants may be asked to submit other documents for income verification purposes.

Other relevant documents for the purpose of processing the application should be submitted where applicable, such as:

- Divorce papers showing child's custody, maintenance or alimony
- Retrenchment / termination letter / bankruptcy papers
- Adoption papers or legal documents showing guardianship of applicant
- Death certificate
- Deed poll
- Statutory declarations
- Visit passes of dependant grandparents
- Photocopy of MSF Public Assistance Scheme pass or letter from an approved welfare home etc.

Section III: Other sources of income

Please declare below if you receive any other sources of income (e.g. alimony, rental income).
Severance compensation and insurance payouts do not have to be listed below.

Type	Amount	Remarks
	\$	
	\$	

Section IV: Declaration of self-employment

Household members must complete this section if they are either:

- a. Self-employed and are not required to pay tax; or
- b. The latest tax assessment does not reflect their current income status.

I / We declare that I am / we are currently self-employed and I am / we are not required to submit Income Tax Return or my / our latest Income Tax Notice of Assessment submitted does / do not reflect my / our current income status.

Name	NRIC	Occupation	Income	Signature	Date
			\$		
			\$		

Section V: Declaration of unemployment

I / We declare that I am / we are currently unemployed.

Name	NRIC	Period of Unemployment	Signature	Date

Section VI: Declaration by parent / legal guardian*

1. I, the parent / legal guardian* of the child / children* identified in Section I above, hereby declare that the information provided above is true to the best of my knowledge. I undertake to refund the value of benefits received in respect of the child / children* if any of the information is subsequently found to be false.
2. I accept that MOE may at any time, in its sole and absolute discretion, request additional information to:
 - i. assess or reassess the financial situation of my household; and
 - ii. to reassess the financial assistance to be provided to my child / children* in the course of the year.
3. I acknowledge that any financial assistance provided to the child / children* identified in Section I above as a consequence of this application may be withdrawn or withheld should I fail to provide any such additional information as required pursuant to paragraph 2 above to the satisfaction of MOE.
4. I understand that the information given by me in this form or any part thereof may be shared with other Government departments, statutory boards, or entities involved in the administration of social assistance, and I consent, and have obtained the consent from the rest of my household, to this being done.

Name (as in NRIC) of Parent/Guardian*	NRIC.	Signature	Date

* Please delete where applicable.

PART B: To be completed by DAS

I certify that the applicants are currently students in MLP(MA) and the information given is correct to the best of my knowledge.

Name / Designation of DAS Staff	Signature	Date	DAS Stamp