

DYSLEXIA ASSOCIATION OF SINGAPORE

ORGANISATION PROFILE

Join a rapidly growing organisation that has over 250 full time employees and operates from 14 centres and other locations in Singapore!

The Dyslexia Association of Singapore (DAS) provides a continuum of services for children with dyslexia, their parents, mainstream teachers and other professionals in the field of dyslexia in Singapore.

JOB DESCRIPTION

Position	Educational Therapist (Mathematics) – flexi-scheme
Division/Branch	Mathematics Programme, SES Division

We are looking for individuals with a passion in teaching Mathematics but are not able to commit to a full time job. Candidates must be able to commit to a minimum of 8 teaching hours per week, and respond at short notice to cover classes at the different DAS learning centres. They must be able to commit to this arrangement for a minimum of two years. All candidates must be registered with the Ministry of Education (MOE) before they can start teaching at the DAS.

About our Mathematics Programme

The aim of the Mathematics programme, under the Specialised Educational Services (SES) division, is to effectively support students with dyslexia who have persistent difficulties in mathematics, particularly with understanding maths concepts and word problems. The Maths programme is open to all primary school students who have a diagnosis of dyslexia.

Class sizes are kept to a maximum of 5 students per class. Classes are conducted once a week, 1 hour per lesson. Teaching is based on the needs of the child, with a strong emphasis on concept building, addressing areas of skill deficit.

The duties of DAS Educational Therapists (Mathematics) include

- Plan and deliver the Mathematics curriculum/ lesson plans to meet the students' needs and abilities (for both face-to-face classes and online classes).
- Develop teaching methods and instructional materials that meet young students' varying needs while ensuring that students are well-engaged during lessons.
- Share information and discuss issues relating to students' learning progress with parents on a monthly basis.
- Monitor the progress of the students and writing progress reports every semester.
- Conduct Meet-the-Parents sessions at the end of each semester (twice a year).
- Attend all training sessions, usually conducted online on weekday mornings.

TRAINING PROVIDED

The DAS places great emphasis on providing a professional service and helping our teachers develop. Educational Therapists (Mathematics) on the flexi scheme (Flexi Maths EdTs) **will need to** attend the following courses:

- Certificate in Dyslexia Studies
- Certificate in Supporting SpLD Learners in Mathematics
- Professional Certificate Course (PCC) in Mathematics

The DAS will fully sponsor the course fees for the training. In view of the sponsorship, there is a 2-year minimum service period (MSP).

While the DAS is committed to provide training and support, Flexi Maths EdTs are expected to invest their personal time for the training and other matters such as attending lectures, completing the necessary course work and preparing lesson plans for the classes they are teaching.

MINIMUM SERVICE PERIOD

In view of the full sponsorship by the DAS for the training course fees, there is a 2-year minimum service period (MSP) that the Educational Therapists (Mathematics) on the flexi scheme (Flexi Maths EdTs) have to serve. The MSP will start from the date of the first teaching class.

Compensation to the DAS is payable should the Flexi Maths EdT not fulfil the MSP obligations.

During this 2-year MSP, Flexi Maths EdTs are expected to fulfil 640 teaching hours (at a minimum of 8 hours per week).

COMPETENCIES

Personal Competencies (Core) :

- Positive learning attitude
- Great drive and initiative
- Passionate in working with children of all ages and abilities
- Able to work well under pressure

Technical Competencies (Skills) :

- Microsoft Office (Word, PowerPoint)
- Know how to operate Google Meet and Zoom
- Open and willing to learn how to use new software

REQUIREMENTS

Education:

- Minimum grade of B4 for E Maths at GCE "O" levels.
- Degree from a recognised university.
- Teaching Certificates (for example Bachelor of Art/Science in Education, Post-Graduate Diploma in Education) are preferred.

Experience:

- Teaching Mathematics to students in primary or secondary level.
- Relevant background and experience in teaching children with dyslexia or specific learning differences will be an asset.
- Former MOE Maths teachers with experience working with low-ability students are preferred.

Other Skills & Knowledge:

- Good understanding of the Singapore education Mathematics curriculum.
- Strong interpersonal skills with the ability to communicate effectively.

WORKING HOURS

Educational Therapists (Mathematics) are expected to conduct their classes on weekday evenings up to 9 pm, and on Saturdays and Sundays during MOE school terms. They are expected to teach a minimum of eight (8) hours a week.

They may also be called upon to respond at short notice to cover classes at the different DAS learning centres.

WORK VENUE

Educational Therapists (Mathematics) must be willing to travel to different DAS learning centres throughout Singapore. They must expect to work from any of our 14 learning centres in Ang Mo Kio, Bedok, Bishan, Chinatown, Chua Chu Kang, Jurong Point, Parkway Parade, Queenstown, Rex House,

Sengkang, Serangoon, Tampines, Woodlands and Yishun.

SALARY AND BENEFITS

Successful candidates will be paid between S\$45 to S\$55 per hour depending on relevant qualifications and teaching experience. These rates are for teaching hours only, and hours for lesson preparation and training will not be paid.

Educational Therapists (Mathematics) will enjoy a 50% discount to attend fee-charging DAS activities including DAS Academy workshops and courses, DAS conferences etc, where deemed relevant by the organisation.

OPPORTUNITY TO JOIN THE REGISTER OF EDUCATIONAL THERAPIST (ASIA) [RETA]

The DAS has initiated the setting up of a Register of trained and experienced professional tutors and therapists who specialise in supporting individuals with dyslexia and/or related specific learning difficulties. The Register is guided by a steering committee which comprises senior DAS staff and individuals working in the private practice and other educational bodies. The Register will provide public recognition of professional training and competence for members. Individuals will have the opportunity to sign up with RETA (<http://www.reta.sg/>) once they have attained the necessary training and experience.

APPLICATION DETAILS

All interested applicants are to submit the following as part of their application

1. DAS Employment Application Form, duly completed (form can be downloaded from the Careers page of our website)
2. Resume
3. Copies of educational transcripts, including GCE "O" levels

Email the above submissions to jobs@das.org.sg by **15 August 2021**.

Only complete applications (with the above 3 items) will be considered.

Only shortlisted candidates will be contacted.

All shortlisted candidates are required to attend a Preview Session on 26 August 2021 (Thursday, 7pm) and prepare for a teaching practical test to be carried out during the Interview Session (date to be advised).

Selected candidates must be able to attend the initial training commencing **5 October 2021**.