

DYSLEXIA ASSOCIATION OF SINGAPORE

ORGANISATION PROFILE

Join a rapidly growing organisation that has over 250 full-time employees and operates from 14 centres and other locations in Singapore!

The Dyslexia Association of Singapore (DAS) provides a continuum of services for children with dyslexia, their parents, mainstream teachers and other professionals in the field of dyslexia in Singapore.

JOB DESCRIPTION

Position	Educational Therapist (Preschool) – Flexi Scheme
Division/Branch	Preschool Programme, SES Division

We are looking for individuals with a passion in teaching Preschool but are not able to commit to a full time job. Candidates must be able to commit to a minimum of 6 teaching hours per week, and respond at short notice to cover classes at the different DAS learning centres. They must be able to commit to this arrangement for a minimum of two years. All candidates must be registered with the Ministry of Education (MOE) before they can start teaching at the DAS.

About our Preschool Programme

The aim of the Preschool Programme is to help Preschoolers who are potentially at risk of having dyslexia or developmental delay in early literacy, develop skills and strategies to become confident achievers when they enter primary school.

The programme helps Preschoolers acquire a good foundation in alphabet knowledge and phonograms, leading up to learning sight words essential for reading. These abilities gear them towards reading and spelling readiness. They will also be taught strategies to cope with letter reversals. The programme follows a prescribed scope and sequence for systematic, sequential and cumulative teaching.

The duties of DAS Educational Therapist (Preschool) include

- Lesson planning - Develop teaching methods and instructional materials that meet young students' varying needs while ensuring that students are well engaged and having fun during lessons.
- Teaching - Deliver the Preschool curriculum/ lesson plans to meet the students' needs and abilities.
- Marking students' work
- Filing and maintaining student records as appropriate
- Conducting pre- and post- tests if necessary
- Carrying out parent communication - Sharing information and discussing issues relating to students' learning progress with parents during the school terms.
- Monitoring the progress of the students and writing progress reports every term.
- Teaching at external venues (e.g PCF centres) apart from teaching in DAS learning centres
- Participating in DAS Preschool research efforts when required.

TRAINING PROVIDED

The DAS places great emphasis on providing a professional service and helping our teachers develop. Selected Educational Therapists (Preschool) on the flexi scheme (Flexi Preschool EdTs) **will need to** attend the following courses:

- Certificate in Dyslexia Studies

- Professional Certificate Course (PCC) in Preschool Literacy Intervention
- Certificate in Dyslexia and Literacy Teaching (CiDLT)
- Certificate in Supporting At-Risk Pre-Schoolers in Literacy

The DAS will subsidise 50% of the cost of the training, and the Flexi Preschool EdT is required to pay the remaining amount. The course fees borne by the Flexi Preschool EdT will be reimbursed upon achieving 480 hours of satisfactory teaching with the DAS.

While the DAS is invested in providing training and support, Flexi Preschool EdTs are expected to invest their personal time for the training and other matters such as attending lectures, completing the necessary course work and preparing lesson plans for the classes they are teaching.

COMMITMENT PERIOD

In view of the investment in our Flexi Preschool EdTs, they are required to commit to this sessional work arrangement for a minimum of two years (equivalent to teaching 480 hours at a minimum of 6 hours per week). If the Flexi Preschool EdT is unable to fulfil this commitment period, they will not receive any reimbursement for the course fees borne by them.

COMPETENCIES

Personal Competencies (Core) :

- Positive learning attitude
- Great drive and initiative
- Passionate in working with Preschoolers

Technical Competencies (Skills) :

- Microsoft Office

REQUIREMENTS

Education:

- Degree from a recognised university in related fields such as Early Childhood, Education, Special Education, Psychology **OR**
- Diploma in Early Childhood Care & Education-Teaching (DECCE-T) and Certificate in Special Education **OR**
- Diploma in Special Education (DISE), Diploma in Early Childhood Intervention, or Advanced Diploma in Early Childhood Intervention (Special Needs)

Experience:

- At least 3 years of experience working with Preschoolers.
- Relevant work experience in teaching children with special needs within 0-6 years of age will be an asset.

Other Skills & Knowledge:

- Strong interpersonal skills

WORKING HOURS

Flexi Preschool EdTs are expected to work flexible hours

- a) during weekends at DAS learning centres; and
- b) on weekdays at external venues if required

They are expected to teach a minimum of six (6) hours a week during MOE school terms.

They may also be called upon to respond at short notice to cover classes at the different DAS learning centres.

WORK VENUE

Flexi Preschool EdTs must be willing to travel to different DAS learning centres throughout Singapore. They must expect to work from any of our 14 learning centres in Ang Mo Kio, Bedok, Bishan, Chinatown, Chua Chu Kang, Jurong Point, Parkway Parade, Queenstown, Rex, Sengkang, Serangoon, Tampines, Woodlands and Yishun, as well as satellite centres currently located within PCF Sparkletots at Ghim Moh Link, Fengshan, Admiralty and Woodlands.

SALARY AND BENEFITS

Successful candidates will be paid between S\$45 to S\$55 per hour depending on relevant qualifications and teaching experience. These rates are for teaching hours only, and hours for lesson preparation and training will not be paid.

Flexi Preschool EdTs who teach on weeknights and Sundays will receive an allowance per teaching hour.

They will enjoy a 50% discount to attend fee-charging DAS activities including DAS Academy workshops and courses, DAS conferences etc, where deemed relevant by the organisation.

OPPORTUNITY TO JOIN THE REGISTER OF EDUCATIONAL THERAPIST (ASIA) [RETA]

The DAS has initiated the setting up of a Register of trained and experienced professional tutors and therapists who specialise in supporting individuals with dyslexia and/or related specific learning difficulties. The Register is guided by a steering committee which comprises senior DAS staff and individuals working in the private practice and other educational bodies. The Register will provide public recognition of professional training and competence for members. DAS Educational Therapists will have the opportunity to sign up with RETA (<http://www.reta.sg/>) once they have attained the necessary training and experience.

APPLICATION DETAILS

All interested applicants are to submit the following as part of their application

1. DAS Employment Application Form, duly completed (form can be downloaded from the Careers page of our website)
2. Resume

Email the above submissions to jobs@das.org.sg by **21 June 2020**.

Only complete applications (with the above 2 items) will be considered.

Only shortlisted candidates will be contacted.

All shortlisted candidates are required to attend a Preview Session (date to be advised).

Selected candidates must be able to attend the initial training commencing **5 September 2020**.